

**APPENDIX A**

## Acceptable Characters

A through Z

1 through 9 and 0

! - exclamation point

" - quotes

# - symbol for "number"

\$ - dollar sign

% - percent

& - ampersand ( represents "and" )

' - single quote

( - open parenthesis

) - closed parenthesis

| - vertical dash

- - horizontal dash (or minus sign)

@ - symbol for "at"

= - equal sign

;- semicolon

+ - plus sign

: - colon

\* - asterisk

¢ - cent mark

≠ - not equal to

<- less than

>- greater than

, - comma

• period

? - question mark

/ - slash

**NOTE :** For any special characters not in the above set which appear in the **MSDS**, contact **DGSC-STF** for character conversion **instructions**.

Character Conversion Instructions:

Brackets, [ ] = **Parentheses**, ( )